










# STUDENT REGISTRATION PROCESS THROUGH SELF-SERVICE

1. From the “Welcome to Colleague Self-Service” page select “Course Catalog”

Hello, Welcome to Colleague Self-Service!

Choose a category to get started.

 <b>Student Finance</b> Here you can view your latest statement and make a payment online.	 <b>Financial Aid</b> Here you can access financial aid data, forms, etc.
 <b>Tax Information</b> Here you can change your consent for e-delivery of tax information.	 <b>Banking Information</b> Here you can view and update your banking information.
 <b>Employee</b> Here you can view your tax form consents, earnings statements, banking information, timecards and leave balances.	 <b>Student Planning</b> Here you can search for courses, plan your terms, and schedule & register your course sections.
 <b>Course Catalog</b> Here you can view and search the course catalog. 	 <b>Grades</b> Here you can view your grades by term.

2. Select a subject

[Chemistry](#)

[Church History](#)

[Classics](#)

[Communications](#)

[Community Development](#)

[Comparative Religion](#)

[Computer Science](#)

[Cooperative Education](#) 

Cooperative Education

[Discipleship](#)

[Economics](#)

[Education](#)

3. Select the term you wish to view for available courses

Filter Results Hide

Filters Applied: Computer Sci

**Availability** ^

Open and Waitlisted Sections  
 Open Sections Only

**Subjects** ^

Computer Science (71)

**Locations** ^

Wolfville Main Campus (71)  
 Virtual (5)


**Terms** ^

2021 Fall (25)  
 2022 Winter (20)  
 2021 Continuous Intake (5)

**Days of Week** ^

**COMP-1110L COMF**  
No description available.  
**Requisites:**  
COMP-1113 - Must be taken  
**Locations:**  
Wolfville Main Campus  
[View Available Secti](#)









**COMP-1113 Compu**  
Introduction to the field of c  
and problem-solving. Lectur  
(or equivalent) or 3h of Matl  
**Requisites:**  
COMP-1110L - Must be take  
**Locations:**  
Wolfville Main Campus  
[View Available Secti](#)




4. Select a course to add to your plan and select “Add Section to Schedule”. A pop up with ask again if you wish to continue, select “Add Section”. You should see a pop up in the upper right-hand corner say the course has been added to your plan.

5. Once you’ve selected your courses for the term, go back to the main page and select “Student Planning”

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## 6. Select “Go to Plan and Schedule”

### Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

1



#### View Your Progress

Start by going to My Progress to see your academic progress in your degree and search for courses.

[Go to My Progress](#)

2



#### Plan your Degree & Register for Classes

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

### 021 Continuous Intake Schedule

Sun	Mon	Tue	Wed	Thu	Fri	Sat
-----	-----	-----	-----	-----	-----	-----

## 7. Change your term selector to the term you wish to see (eg. 2021 Fall) using the forward arrow

# Plan your Degree and Schedule your courses

Schedule

Timeline

Advising

Petitions & Waivers



2021 Continuous Intake



Filter Sections



Save to iCal

8. The courses you've picked should now be visible on your plan.

9. Your planned courses are listed on the left-hand side of the page. Select Register to complete the process

[COMP-1110L-FA01: COMP 1113 Laboratory](#) ✕

✓ Course or section details for COMP-1110L-FA01: COMP 1113 Laboratory

Credits: 0 Credits  
Grading: Graded  
Instructor: TBD  
9/8/2021 to 12/31/2021  
Seats Available: 10

✓ Meeting Information

[Register](#)

✓ [View other sections](#)

4pm	-----
5pm	-----
6pm	-----
7pm	-----
8pm	-----
9pm	-----
10pm	-----
11pm	-----

10. Once the registration is complete the course will change to “green” in your plan and the message on the left-hand side of the page will say

[COMP-1113-FA01: Computer Programming 1](#)

✓ **Registered, but not started**

Credits: 3 Credits